

NOTICE OF MEETING
FOR THE GOVERNING BODY OF THE
CITY OF WILLIS, TEXAS

Notice is hereby given that a regular meeting of the governing body of the above named City will be held on the 17th of April, 2012 at 6:30 p.m. in the City Hall at 200 N. Bell Street, Willis, Texas at which time the following subjects will be discussed, to-wit:

1. Call to order the regular meeting.
2. Roll call, Pledge of Allegiance, and Invocation
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.
Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible.
3. CITIZENS INQUIRY
4. CONSENT AGENDA
 - a. Consider the minutes of the previous meetings; March 20, 2012.
 - b. Approval of accounts payable.
 - c. Approval of financial statements and tax collection report.
5. NEW BUSINESS
 - a. Consider appointment of members to the Willis Community Development Corporation whose terms have expired.
 - b. Consider appointment of members to the Willis Economic Development Corporation whose terms have expired.
 - c. Consider final plat approval for Sam Houston Town Center.
 - d. Consider approval of a fireworks display for Gator Motorplex on July 7, 2012.
6. ORDINANCES
 - 1st Reading
 - a. Consider an updated ordinance regulating signs.
 - 2nd Reading
 - b. Consider an ordinance approving the Project Plan and Finance Plan for the Tax Increment Reinvestment Zone (TIRZ) Number One.
7. Reports
Input from Council related to issues for possible inclusion on future agendas; related to issues such as (but not limited to) municipal projects, personnel, public property, development, and other city/public business.
 - a. Bonita DeRosa presentation on Trap-Neuter-Return “TNR” Feral Cat Program.
 - b. Mike Mathena, Bleyl & Associates project update.
8. Adjourn.

Dated this 13th day of April, 2012.

CITY OF WILLIS, TEXAS

Brenda Burns, City Secretary

I, the undersigned authority, do hereby certify that the above Notice of meeting of the governing body of the above named City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at the City Hall of said City in Willis, Texas a place convenient and readily accessible to the general public at all times, and said Notice was posted on April 13, 2012 at 3:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 13th day of April, 2012.

CITY OF WILLIS, TEXAS

Brenda Burns, City Secretary

The City Council for the City of Willis reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberations about Gifts & Donations); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices; and 551.086 (Economic Development).

It is the policy of the City of Willis to afford disabled persons maximum access to all public meetings. The City of Willis will make reasonable accommodations to address the needs of persons with vision or hearing impairments or other disabilities, including the provision of readers or sign language interpreters when requested reasonably in advance.

Willis, Texas
April 17, 2012
6:30 p.m.

The City Council of the City of Willis, Texas convened in regular session at the City Hall on the date and time aforesaid, with the following members present:

Leonard Reed, Mayor
Thomas Belinoski, Council Member
Anna Ross, Council Member
Tamara Young-Hector, Council Member
Bill Van Alstyne, Council Member
Hector Forestier, City Manager
James Nowak, Police Chief
John Mangiameli, Community Development Director
Arthur Faiello, Public Works Director
Larry Foerster, City Attorney
Brenda Burns, City Secretary

and the following members absent: John Lovelady, constituting a quorum at which time the following business was transacted to-wit:

1. Call to order the regular meeting.
Mayor called the meeting to order at 6:30 p.m.
2. Roll call, Pledge of Allegiance, and Invocation
I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all. Honor the Texas Flag. I pledge allegiance to thee Texas; one state under God, one and indivisible.
Mayor Reed called roll, noting John Lovelady was absent.
Pledges were recited.
Bill Traylor, Grace Chapel said the invocation.
3. CITIZENS INQUIRY
David Osgood was present and he stated he was working toward his Eagle Scout Badge for the Boy Scouts.
4. CONSENT AGENDA
 - a. Consider the minutes of the previous meetings; March 20, 2012.
 - b. Approval of accounts payable.
 - c. Approval of financial statements and tax collection report.
Mayor Reed called for any questions or comments on the consent agenda. None were received. Mayor and Council approved items 4a – 4c by unanimous consent.
5. NEW BUSINESS
 - a. Consider appointment of members to the Willis Community Development Corporation whose terms have expired.

Hector Forestier stated John Lovelady, Sharon Luster, and Rod Broussard's terms were up and all three were interested in serving again. Thomas Belinoski made a motion to appoint all three to the Willis Community Development Corporation. Tamara Young-Hector seconded the motion. Motion passed unanimously.

- b. Consider appointment of members to the Willis Economic Development Corporation whose terms have expired.
Mr. Forestier stated Billy Click, Sharon Stone, and his terms were expiring and all were interested in serving again. Tamara Young-Hector made a motion to appoint all three to the Willis Economic Development Corporation. Bill Van Alstyne seconded the motion. Motion passed unanimously.
- c. Consider final plat approval for Sam Houston Town Center.
Larry Foerster stated the city had accepted a guaranty at a previous meeting; this would include a change to the guaranty to also accept the lift station and the final plat. Upon approval this would allow the developer to continue with development. Mr. Foerster is recommending final plat and guaranty be approved. Motion was made by Thomas Belinoski to approve the final plat and guaranty for sections 1 and 2. Anna Ross seconded the motion. Motion passed unanimously.
- d. Consider approval of a fireworks display for Gator Motorplex on July 7, 2012.
Mr. Forestier stated Randy Waller has requested to conduct a fireworks display on July 7, 2012, he had contacted the fire department and they have no problems with it as long as Mr. Waller agrees to abide by any regulations that may be in place at the time of the event. Anna Ross asked if the fireworks display was contained at the location of the event. Mr. Waller stated he has held the event for 12 years has not had any problems and that the fireworks were all contained. He would also have two water trucks on location. Thomas Belinoski made a motion to allow the Independence Day Celebration on July 7th. Tamara Young-Hector seconded the motion. Motion passed unanimously.

6. ORDINANCES

1st Reading

- a. Consider an updated ordinance regulating signs.
John Mangiameli stated the sign ordinance in place does not have any guidelines. The new ordinance would address electronic and LED signs, have restrictions on height, size and limitations on the number of signs. Mayor read the caption to the ordinance and noted this was only the first reading and the final reading and approval will be at the next meeting.

2nd Reading

- b. Consider an ordinance approving the Project Plan and Finance Plan for the Tax Increment Reinvestment Zone (TIRZ) Number One.
Mr. Forestier stated upon approval of this ordinance the project and financial plan would be approved for the TIRZ. The County and TIRZ board has already approved. Tamara Young-Hector made a motion that the following ordinance be approved, "AN ORDINANCE APPROVING THE PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN FOR REINVESTMENT ZONE

NUMBER ONE, CITY OF WILLIS, TEXAS AUTHORIZING CITY SECRETARY TO DISTRIBUTE SUCH PLANS; CONTAINING VARIOUS PROVISIONS RELATED TO THE SUBJECT". Thomas Belinoski seconded the motion. Motion passed unanimously.

7. Reports

Input from Council related to issues for possible inclusion on future agendas; related to issues such as (but not limited to) municipal projects, personnel, public property, development, and other city/public business.

a. Bonita DeRosa presentation on Trap-Neuter-Return "TNR" Feral Cat Program. John Mangiameli stated Ms. DeRosa has been with the City for seven months and determined the City has serious cat overpopulation. Ms. DeRosa presented Council with a program for trapping neutering and returning the cats to reduce the overpopulation. The item was informational and would be worked on and presented possibly at a later date for approval.

b. Mike Mathena, Bleyl & Associates project update.

Mike Mathena gave an update on the following projects underway in the City:

Young Street Phase II

Love's Utilities

Rehab of Longstreet Road

Young St/Campbell & Hill/MLK paving project

Willis ISD water line easement

Catahoula Wells

Mayor commented on abiding by the Open Meetings Act and if there is anything Council or Staff would like to report on to have the items listed on the agenda.

8. Adjourn.

Motion was made by Anna Ross to adjourn the meeting. Tamara Young-Hector seconded the motion. Motion carried unanimously. The meeting adjourned at 7:26 p.m.

Leonard Reed, Mayor

Brenda Burns, City Secretary